

ARTICLE SUBMISSION - PAGE 1 OF 2

PLEASE COMPLETE ALL FIELDS ON BOTH PAGES BEFORE SUBMITTING

ARTICLE TITLE (UPPER CASE, MAXIMUM 6 WORDS)

Use U.S. English (spelling and grammar).

BYLINE (Include name, credentials and company/affiliation)

ARTICLE (MAXIMUM 1,000 WORDS INCLUDING WRITER BIO)

Please paste or type your article below.

WEBSITE OR EMAIL ADDRESS (to be included at the end of the article)

☐ I CONFIRM THAT ALL TEXT IN THIS ARTICLE IS MY OWN ORIGINAL WORK AND I OWN THE COPYRIGHT.

☐ I CONFIRM THAT ALL IMAGES SUBMITTED WITH THIS ARTICLE ARE MY OWN ORIGINAL WORK AND I OWN THE COPYRIGHT.

EMAIL COMPLETED FORM

Email to info@familyofficemag.com

IMPORTANT:

Attach this completed PDF
and 300 DPI images separately.

ARTICLE SUBMISSION - PAGE 2 OF 2

WRITER CONTACT DETAILS

NAME

ADDRESS

TELEPHONE NUMBER

EMAIL ADDRESS

SUBMISSION CHECKLIST

- ☐ Article is 1,000 words or less (including writer bio)
- ☐ Title is in UPPER CASE and maximum 6 words
- ☐ Byline is included
- ☐ Article is plain text (no formatting)
- ☐ High-resolution images prepared separately (300 DPI)
- ☐ Captions and copyright information included
- ☐ Copyright confirmations checked on Page 1
- ☐ All contact details completed

SUBMISSION GUIDELINES

TITLE & BYLINE

- The title must be short, no more than six words and in CAPITAL LETTERS.
- Include byline, e.g., John Smith, MD, Your Company.

ARTICLE

- Maximum word count is 1,000 words (including writer bio).
- Use U.S. English spelling and grammar.
- Check the article for grammar and spelling.
- The final paragraph should be short and can include a bio.
- You can include a website or email address at the end.

FORMATTING (NO FORMATTING)

- No indentation at the beginning of paragraphs.
- No bold paragraph headings.
- No bullet points.
- No footnotes at the bottom of the page.
- No hyperlinks within an article.

IMAGES

- All images must be 300 DPI High Resolution.
- Do not include images within the article field.
- Do not send snapshots or images taken online.
- Charts and graphs must also be 300 DPI High Resolution.
- Include captions and copyright information.
- Name images with short captions.

RIGHTS & PERMISSION

- You must own the copyright in submitted text.
- You must own the copyright in submitted images.

ARTICLE REJECTION

- Family Office Magazine may reject articles that do not meet our editorial standards.

SOCIAL MEDIA & FUTURE COLLABORATION UPON PUBLICATION

I agree to share the finalised version of my article across my social media channels LinkedIn, Twitter/X and Instagram using the hashtags:

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